

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 2nd October 2024

To:

All members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at **Pawlett Village Hall** on **Monday 7th October 2024 at 7pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

26.1 To receive and agree any apologies for non-attendance-

26.2 To receive any declarations of interest-

26.3 To receive and approve the minutes of the meeting of the Parish Council 2nd September 2024.

26.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

The Clerk has contacted Property Link regarding the mess opposite the Red Lane junction and is helping to get it cleared.

26.5 Planning Applications to consider –

- a) [41/24/00010](#) BCA Car Auctions, infill metal cladding to south elevation of open sided canopy
- b) [41/24/00011](#) 35 Old Main Road, prior approval for ground floor from Class E to domestic.

26.5.1 Planning Application outcomes – None

26.5.2 Planning breaches to report

26.6 Speed Indicator Devices – Our grant application for £5000 has been approved and the Clerk has completed all the paperwork for Highways. We are now awaiting the posts to be installed. The posts will cost £350 each, we need

3 of them. We can either use the grant funding or pay for them ourselves, which would cover the cost Nichols Facilities for a longer period.

26.7 Approve Asset list and Finance Regulations. See attached. And agree to employ the of Tony Jay for our Internal Audit in April 2025 at a cost of £120, this replace Westcotts.

26.8 LCN Meetings – The Clerk attended the last meeting on 24th September and will report to the Cllrs.

26.9 Payments to approve and check Bank Statement.

Clerk Salary due 5/10/24	£626.23
HMRC PAYE	£21.60
Green energy September	£18.39
Ashcroft Church path August	£15.00
Somerset Council Grass cutting	£669.00
Parish Online	£76.80
Jason Bell hedge cutting A38 December 2023	£420.00
Westcott Accountants	£420.00

26.10 Community Land Access – No further updates unfortunately!

26.11 EDF Saltmarsh Proposal – This been put on indefinite pause by EDF, as they are seeking alternative sites.

26.12 Roads, Footpaths, River – The Clerk has repaired the dog bin at the Vicarage Lane / River Road junction. There is a new Highway Maintenance Scheme delivered by Kier. Cllr Sims and the Clerk also attended the Highways group meeting.

26.13 Playground equipment and Fence at The Pavilion – The new equipment is due to be installed in October. The Clerk has 3 quotes for the new fencing required, these have been circulated to the Cllrs prior to the meeting.

26.14 Village Hall Committee.

26.15 Large bench on the village in need of repair. Clerk has requested a quote from a carpenter and Colin Freeman. Still no response from either. Can anyone suggest a person who would carry out the repairs?

26.16 Finger Posts – Any further thoughts on restoration of them.

26.17 Flooding issues to resolve before next winter – The Clerk discussed Vicarage Lane with Highways at the working group meeting, and it was confirmed that they will not contribute towards any repairs. The Clerk has a proposal to share with the Cllrs.

26.18 Phone box repurposing – The Clerk has written to 1 Gaunts Road and is awaiting a response.

26.19 Remembrance service – Are we donating a Poppy wreath again? Which Cllr would like to attend the service?

26.20 Dog walking area within Pawlett – Currently there aren't any communal areas for dogs to be off the lead in the Village. Perhaps an area could be created on the Community land behind Springfield?

26.21 Other matters to report regarding the Parish.

26.22 Next meeting Monday 28th October at 6.30pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.