

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 26th June 2024

To: All members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at **Pawlett Village Hall** on **Monday 1st July 2024 at 7pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

24.1 To receive and agree any apologies for non-attendance-

24.2 To receive any declarations of interest-

24.3 To receive and approve the minutes of the meeting of the Parish Council from 3rd June 2024.

24.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

24.5 Planning Applications to consider – NONE

24.5.1 Planning Application outcomes – NONE

24.5.2 Planning breaches to report

24.6 Speeding Indicator Devices – Clerk has submitted the application for funding to the Road Safety Partnership. We should hear in the next few weeks. Can the Clerk proceed with the plan over the Summer if the funding is approved?

24.7 Approve accounts and sign AGAR paperwork

- a) Consider Internal Auditor's Report
- b) Annual Return – approve Section 1, the Annual Governance Statement
- c) Annual Return – approve Section 2, the Accounting Statement

24.8 LCN Meetings – Next meeting to be held on Wednesday 24th July 6.30pm at Pawlett Pavilion, Clerk will be attending.

24.9 Payments to approve.

Clerk Salary due 5/07/24	£626.23
HMRC PAYE	£21.60
Green energy May	£18.39
Ashcroft Church path May	£15.00
Somerset Council Grass cutting May	£1003.50
Somerset Council dog bin emptying Apr to Sept	£713.86
Somerset Council Pavilion lease	£170.00
Chubb Bullied search fee	£131.80
Hockerill Engraving	£27.60

24.10 Community Land Access – Clerk has paid the search fee and approved the draft transfer.

24.11 EDF Saltmarsh Proposal – Any updates to report.

24.12 Roads, Footpaths, River – Clerk has prepared flyers for homeowners with overgrowing gardens. We have a survey to complete for Rights of Way.

24.13 Playground equipment and Fence at The Pavilion – New grant request has been submitted to Valencia Credits and a site visit is taking place on Wednesday 29th May, we should hear the outcome on Friday 28th June.

24.14 Village Hall Committee. –

24.15 Large bench on the village in need of repair. Clerk has requested a quote from a carpenter and Colin Freeman.

24.16 Dog compound at Pawlett Pavilion. Any suggestions.

24.17 Flooding issues to resolve before next winter – Clerk has emailed SRA regarding Vicarage Lane, the response was quite vague, hopefully WB can enlighten us at the meeting!

24.18 Phone box repurposing – Clerk will hopefully have an update.

24.19 Other matters to report regarding the Parish.

24.20 Next meeting Monday 2nd September at 7pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.