

# Pawlett Parish Council

Clerk to the Parish Miss Sam Warren  
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## NOTICE OF ANNUAL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Wednesday 29th May 2024**

To: All members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at **Pawlett Village Hall** on **Monday 3<sup>rd</sup> June 2024 at 7.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren  
Parish clerk

**7.00pm** Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

**23.1 To receive and agree any apologies for non-attendance-**

**23.2 To receive any declarations of interest-**

**23.3 To receive and approve the minutes of the meeting of the Parish Council from 7<sup>th</sup> May 2024.**

**23.4 Matters arising from the minutes and anything for the clerk to report from last meeting.**

Clerk noticed that Somerset web services had been overcharging the PPC for the last 3 years by £99 per year, therefore we have a £198 credit off this year's bill. The proposed date for the Village fete & pig roast is Monday 26<sup>th</sup> August. Anona's plaque is being re made; the stake can be re-used so hopefully we will get a reduction for that.

### 23.5 Planning Applications to consider –

[41/23/00010](#) Land At, Bristol Road, Pawlett, Bridgwater, Somerset, TA6

**Proposal:** Erection of new convenience store and 6no. smaller commercial units, with associated access, parking and landscaping.

[41/24/00009](#) Cert. of Lawfulness for Existing Use

**Location:** 7 Quantock Rise, Pawlett, Bridgwater, Somerset, TA6 4SD

**Proposal:** Certificate of Lawfulness for the existing use as a House of Multiple Occupation (HMO) for up to 6 people.

### 23.5.1 Planning Application outcomes –

41/24/00006 32 Quantock Rise installation of rear Dormer – APPROVED

41/24/00008 4 Manor Park, crown reduction on Sycamore Tree with TPO - APPROVED

### 23.5.2 Planning breaches to report

**23.6 Speeding in the village** – Clerk has submitted the application for funding to the Road Safety Partnership.

**23.7 Sycamore tree email** – Neighbour has asked PPC to help with cost.

**23.8 LCN Meetings** – Next meeting to be held on Wednesday 24<sup>th</sup> July 6.30pm at Pawlett Pavilion, Clerk will be attending. Clerk attended the Highways working group on Friday 24<sup>th</sup> May, it was mainly to set the terms of reference for future meetings. Highways will be attending the working group meetings 4 times a year, the group will meet 6 times a year and will report back to LCN at their meetings. The clerk has had a discussion with Somerset about the possibility of moving LCN, apparently Woolavington and Puriton have the same thought, so there could be a discussion of a brand new LCN which could also include Cossington.

### 23.9 Payments to approve.

Clerk Salary due 5/05/24	£626.23
HMRC PAYE	£21.60
Green energy April	£16.42
Ashcroft Church path May	£15.00
Clear Council Insurance	£681.20
Village Hall hire to 2 <sup>nd</sup> September	£121.50
Somerset Council Grass cutting April	£334.50
Somerset Web services annual fee	£310.80

**23.10 Community Land Access** – Chubb Bullied has confirmed we have been appointed a replacement solicitor and he will ask them to chase Somerset Council for a response to the proposed lease.

### 23.11 EDF Saltmarsh Proposal – Any updates to report.

**23.12 Roads, Footpaths, River** – Some hedges in the village are growing over the footpaths making them inaccessible for wheelchairs and pushchairs. Suggestions on how to resolve this please.

**23.13 Playground equipment and Fence at The Pavilion** – New grant request has been submitted to Valencia Credits and a site visit is taking place on Wednesday 29<sup>th</sup> May. Quotes are being obtained for the fence between the play area and the carpark to be replaced as it is rotten.

**23.14 Village Hall Committee.** – Clerk has submitted a grant application for assistance towards the village fete with free pig roast. The grant is for the Village Hall for the sum of £2500. £2000 of which is for the fete and the rest will go towards movie nights and a warm welcome this winter. I stated in the application that PPC may contribute up to £500 if required. Clerk has also set up a new email for the Village Hall, [pawlettvh@gmail.com](mailto:pawlettvh@gmail.com), and created a business google page and facebook page so the Village Hall can promote it's services to wider audience.

**23.15 Large bench on the village in need of repair.** Clerk has requested a quote from a carpenter.

**23.16 Dog compound at Pawlett Pavilion.** Johnathon Thorne would like to propose an idea to the PPC.

**23.17 Flooding issues to resolve before next winter** – Councillor suggestions of what we need to do.

**23.18 Repurposing the Phone box** – Clerk is attempting to discover ownership of the phone box from BT.

### **23.19 Other matters to report regarding the Parish.**

### **23.20 Next meeting Monday 1<sup>st</sup> July at 7pm.**

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.