

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF ANNUAL PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 25th March 2024

To: All members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at **Pawlett Village Hall** on **Tuesday 2nd April 2024 at 7.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7.00pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

21.1 To receive and agree any apologies for non-attendance-

21.2 To receive any declarations of interest-

21.3 To receive and approve the minutes of the meeting of the Parish Council from 4th March 2024.

21.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

21.5 Planning Applications to consider –

[41/24/00004/STP](#)

Proposal: Erection of a rear single storey extension to the West elevation.

Location: 15 Monmouth Farm Close, Pawlett, Bridgwater, Somerset, TA6 4SP

21.5.1 Planning Application outcomes – 41/23/00014 39A Manor Road, approved.

21.5.2 Planning breaches to report

21.6 Speeding in the village – Locations are now approved by Highways. Next opportunity to apply for funding is April 2024, so the Clerk is preparing to apply.

21.7 Email from resident asking us to justify the precept increase.

21.8 LCN Meeting to be held on Thursday 25th April at Puriton Village Hall, Clerk will be attending.

21.9 Payments to approve.

Clerk Salary due 5/04/24	£551.64
HMRC PAYE	£27.40
Green energy January	£20.56

21.10 Community Land Access – Leases to review and include authority for the Clerk to act within the minutes.

21.11 EDF Saltmarsh Proposal – Any updates to report.

21.12 Roads, Footpaths, River – Please see letter from resident – “The stile and footpath off the the coastal path between River road and the pillbox. This stile is completely overgrown with brambles and nearly collapsed. The path is similarly overgrown at entry point and does not follow the correct ordinance survey route having been blocked off by the farmer. Could the parish council look into this? The stile leads into the field that is third one down from river road towards the wetlands-pillbox and has a large pylon in the middle; should one of the councillors wish to check up. It is also down in a dip on the field side of the river embankment.”

21.13 Playground equipment and Fence at The Pavilion – New grant in the process of being submitted to Valencia Credits. Quotes are being obtained for the fence between the play area and the carpark to be replaced as it is rotten.

21.14 Village Hall Committee. –

21.15 Clerks hourly rate – Clerk has further information regarding her pay scale.

21.16 Permission to use Westcott accountants for the AGAR.

21.17 Flooding issues to resolve before next winter – Clerk is speaking with Highways and SRA in the hope of gaining traction to clear blocked drains and culverts before further periods of heavy rain.

21.18 Repurposing the Phone box – Clerk is attempting to discover ownership of the phone box from BT.

21.19 Other matters to report regarding the Parish.

21.20 Next meeting Tuesday 7th May at 6.30pm, Annual Council Meeting. (Must start at 6.30)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.