

# Pawlett Parish Council

Clerk to the Parish Miss Sam Warren  
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## NOTICE OF PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Thursday 2<sup>nd</sup> November 2023**

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Tuesday 7th November 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully



Sam Warren  
Parish clerk

**6.30pm** Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

**17.1 To receive and agree any apologies for non attendance-**

**17.2 To receive any declarations of interest-**

**17.3 To receive and approve the minutes of the meeting of the Parish Council from 2<sup>nd</sup> October 2023.**

**17.4 Matters arising from the minutes and anything for the clerk to report from last meeting.**

The Clerk and Cllr Turford met with a highways representative a few weeks ago, this was very productive. Exact locations were agreed for the gateway signs, we can go ahead and install as soon as we are ready. They also suggested suitable locations for the SID's, which the clerk has emailed through on a plan and is currently awaiting a response.

**17.5 Planning Applications to consider – [41/23/00012/CM](#)**

Proposal: Erection of a two storey detached garage and annex.

Location: 8C Bristol Road, Pawlett, Bridgwater, Somerset, TA6 4RT

**17.5.1 Planning Application outcomes - 41/23/00008 Rose Farm, withdrawn.**

**17.5.2 Planning breaches to report**

**17.6 Speeding in the village –** Waiting for Highways to approve locations so we can apply for the grant.

**17.7 Welcome to Pawlett signs –** Clerk has quotes for signs from local companies.

## 17.8 LCN Meeting 31<sup>st</sup> October

### 17.9 Payments to approve.

Clerk Salary due 5/11/23	£508.30
Ashcroft Gardening – Church Path September	£15.00
L Saunders Handyman	£200.00
Somerset Council grass cutting 15 <sup>th</sup> & 28 <sup>th</sup> September	£296.40 incl vat
Green energy (still in credit by £13.17)	£19.97
Play Inspection Company	£198.00 incl vat
SALC Annual membership fee	£319.98

### 17.10 Community Land Access – Review email outlining proposed costs and suggestions.

### 17.11 Play area Inspections to be reviewed.

### 17.12 Roads, Footpaths, River

### 17.13 Playground equipment at The Pavilion –The grant application has been submitted, awaiting response.

### 17.14 Village Hall Committee. – Discuss finance options for Hall repairs.

### 17.15 Review budget for next year

### 17.16 Graveyard capacity – WB requested inclusion of this item.

**17.17 Christmas Preparations** (Christingle Service in the Parish Church + Village Hall Booked 4.30pm – 6.00pm **Saturday 2<sup>nd</sup> December '23** for PPC to provide comfort stop/mince pies/mulled wine etc., before **Lighting of the Christmas Tree** at 5.00pm). Clerk to order 14ft Norwegian Spruce from Secret Valley/MC to collect Tree (tba), Wm to liaise with Mike and Wm to check lights. MAS has prepared a Poster for the NBs and will ensure that the event is advertised in the Link Magazine.

**17.18 Remembrance Service** – 12<sup>th</sup> November '23 at 10.45am – a PC attends the Service and lays a wreath on behalf of PPC.

### 17.19 Other matters to report regarding the Parish.

### 17.20 Next meeting Monday 4<sup>th</sup> December 2023 6.30pm.

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.