

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 30th August 2023

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Monday 4th September 2023 at 7.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7.00pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

16.1 To receive and agree any apologies for non attendance-

16.2 To receive any declarations of interest-

16.3 To receive and approve the minutes of the meeting of the Parish Council from 3rd July 2023.

16.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

Handy man has carried out nearly all tasks requested, the replacement swing seats will be fitted on Tuesday 5th September.

New play area signs are due to be installed on Weds 6th September by AP signs at a cost of £674 + vat which includes both signs and installation of the same.

Natwest has been somewhat problematic for the last few months, the clerk and a few Cllr's have made many attempts to change the address without success. The clerk is currently locked out of online banking since 25th August. Clerk and Cllr M Smith have completed an Online banking application and have everything crossed it works this time.

16.5 Planning applications to consider – SCC/4061/2023

Proposal: Erection and operation of Material Recycling Facility and Associated Works
Location: Viridor
Walpole Landfill Site

Walpole
Bridgwater
TA6 4TF
GRID REF 331575 143140

16.5.1 Planning application outcomes – Permission was Granted with 5 Conditions for PA 41/23/00001 (Halliwell re: White House Lane).

16.5.2 Planning breaches to report

16.6 Speeding in the village – Clerk has new lines of enquiry, details to be shared in person as simpler.

16.7 Welcome to Pawlett signs – Need to choose signs. Other clerks reported they simply designed the signs and ordered them from a local sign manufacturer, perhaps we can do the same? It should be cheaper than Glasdon.

16.8 Councillor email addresses – Clerk would like to recommend all Cllr's have a separate email address for council duties to their personal emails. Should there ever be an investigation regarding email correspondence all their personal emails would be investigated if they are using their personal email address.

16.9 Payments to approve.

Below already paid

Clerk Salary due 5/08/23	£508.30
Ashcroft Gardening – Church Path June & July	£30.00
Village Hall Hire	£140.00
L Saunders Handyman	£630.00
Somerset Council Streetlight Chapel Road	£1902.46 incl vat
Marmax new bench by bus stop	£243.60 incl vat

Payments due to be paid asap

Clerk salary due 05/09/23	£508.30
AP Signs	£808.30 incl vat
Wicksteed 2 x swing seats	£358.06 incl vat
Westcotts accountants	£210.00 incl vat
Somerset Council grass cutting 6 x cuts	£1746.00 incl vat

Monies received

CIL 04/07/23 41/22/00016	£2023.10
RTL2 Funds towards jungle gym 09/08/23	£793.14

16.10 Community Land Access – No news at the time of writing – Clerk has been emailing and calling, hopefully there will be some news by the meeting, somewhat frustrating.

16.11 New Street Light in Chapel Road – This should be installed by the end of October.

16.12 Roads, Footpaths, River

16.13 Playground equipment at The Pavilion – Clerk is still attempting to get the bank in order so that the grant request can be made. The statement address has to match the Clerk's address. Hopefully this has now been requested correctly and will be complete by the end of this week. The Pavilion have moved the fence, but the grass has to grow before the matting can be installed, we may now be aiming for early spring to carry out the installation.

16.14 Village Hall Committee. The Clerk and Cllr M Sims attended the VH AGM where S Winter stood down as Chairman and was replaced by R Winter. Clerk attended the July meeting which was fairly short and to the point. The committee did discuss the possibility of occasional reduced cost hire to certain bodies.

16.15 New play area signs – Approve wording and cost – Signs are due to be installed on Weds 6th September by AP signs at a cost of £434 for the signs and £240 for the installation + vat.

16.16 Parish Online Mapping - Do we renew subscription at a cost of £64 + vat per annum?

16.17 Other matters to report regarding the Parish.

16.18 Next meeting Monday 2nd October 2023 7.00pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.