

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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MINUTES OF PARISH COUNCIL MEETING held Monday 3rd July at 7pm 2023 At Pawlett Village Hall.

Present: Acting Chairman Cllr M Sims, Cllr T Malpass, Cllr Kingman and Cllr M Turford. S Warren Clerk, District Cllr M Healy, Village Hall Committee representative S Winter and 2 representatives from The Pavilion.

7.00 pm *During public speaking time the Pavilion play area was discussed.*

7.10 pm Reports from County & District Councillors

Cllr Healey gave a short oral report, full report attached as appendix on the website.

15.1 To receive and agree any apologies for non-attendance - *Apologies accepted from Cllr's Barnard, Warner and Smith.*

15.2 To receive any declarations of interest- *None.*

15.3 To receive and approve the minutes of the meeting of the Parish Council from 5th June 2023, and the Extraordinary meeting on 22nd June 2023. *Both approved*

15.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

Handyman will be starting early July.

Clerk has contacted SDC again regarding the boat café, no response yet.

Clerk reported the gully's in Stretcholt that require cleaning, and Highways confirmed this will be done.

Clerk wrote to the Pavilion regarding the speeding incident.

The missing streetlight in Quantock Rise is on the list for repair.

15.5 Planning applications to consider – None

15.5.1 Planning application outcomes – None

15.5.2 Planning breaches to report - None

15.6 Speeding in the village – Ongoing investigations into help with speeding in the village, including speaking with the Road Safety Fund by Avon & Somerset Police. Need to apply by 1st September 2023. *We may have to try to organise a community speed watch group in order to move forward with SID's. The clerk is also looking into sharing SID's with other local Parishes. Clerk is to mark 4 possible locations on a map for SID's to be placed and forward to Highways, which will hopefully result in a site meeting. Once locations have been agreed we can look into funding.*

15.7 Welcome to Pawlett signs – Ongoing conversations with Highways regarding locations and costs. Clerk has contacted two other companies for quotes but no response as yet, will chase. *Cllr's have asked the clerk to get more sign options together so they can review them at the next meeting. Highways are happy for us to proceed.*

15.8 Approve purchase of replacement bench at Gaunts Road/Old Main Road Junction £243.60 delivered.
Approved

15.9 Payments to approve. Approved *(Clerk reported a recent receipt of £2,000 from CIL)*

Clerk Salary due 5/07/23	£508.30
Ashcroft Gardening – Church Path	£15.00
Somerset council Dog bin emptying	£668.93
BHIB Insurance top up for play equipment	£17.29

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Signed By Chairman _____ Date ____/____/2023

15.10 Community Land Access – No news at the time of writing – Clerk has emailed all parties again on Tuesday 27th June and hope to have an update by the meeting. *Clerk received an email from Somerset Council offering the option to renew the 50 year lease on the leased land which the Pawlett Pavilion is sited upon, Cllr's unanimously agreed to take this up and to cover the legal fee associated of £476 +vat.. Clerk will chase all solicitors regularly.*

15.11 Street Lighting – Review quotation. Residents have been informed and no planning is required. *Cllr Smith informed the PPC prior to the meeting that the resident of 2 Chapel Road was concerned about light into their bedroom window. The PPC decided to go ahead with the streetlight and asked the Clerk to inform the lighting team about the concerns, the lighting team has since responded and assured us that shielding can be fitted should the light cause a problem after installation.*

15.12 Roads, Footpaths, River – SDC have commented that the Church path is a public right of way, and therefore the responsibility of SCC to maintain – awaiting response, forwarded to Cllr Suria Aujla for assistance. Please see the response below, how should we proceed?

"Regarding the church path at Pawlett, according to our records this is classed as a public right of way (footpath). The fact that it is a surfaced footpath means that it does fall under the responsibility of my office. I have since had a look at it and although its' condition may be considered less than ideal in places, there are currently no safety concerns.

The grass/vegetation adjacent to the path appears to have recently been cut back. Our records do not indicate who is responsible for this."

Cllr Sims informed us that maintenance of the grass in the Churchyard between the 2 sets of gates is paid for by the Parish Church's PCC (last year being £2,904 : 00).

All agreed for the Clerk to respond with the hope of the Council taking on the responsibility of maintaining the footpath.

15.13 Playground equipment at The Pavilion – We have 3 quotes for a roundabout and a basket swing. Clerk has applied to Hinkley for a grant towards the cost, no decision as yet. Hopefully a representative from The Pavilion will also attend. *Unfortunately the application isn't yet complete due to some information needing to be compiled, this will be completed asap. The Pavilion representatives indicated that they have a total of £3,600 towards this Project and were happy for the lowest quote to be used, as were the PPC.*

15.14 Village Hall Committee – Choose a Councillor to join the VH Committee. *The possibility was raised that as the PPC is a Custodian Trustee of the Village Hall it is a requirement (according to the VH's Constitution) that a Councillor join the VH Committee. The VH Meetings are held during the day when a large majority of Councillors are working. However, it was proposed that Cllr's who are able to attend the VH meetings will do so on a rota basis. We will await confirmation of this proposal from the VH committee in due course.*

15.15 New play area signs – Approve wording and cost – Cost for Metal sign 1220mm x 760mm with 2 aluminium posts for installation £328 + vat. *Cllr's requested the Clerk to obtain a further 2 quotes and then proceed with the best price asap. Clerk will also email proof of wording and sign to all Cllr's prior to placing the order.*

15.16 Approve accounts and sign AGAR paperwork – *Approved and signed by acting-Chair.*

a) Consider Internal Auditor's Report

b) Annual Return – approve Section 1, the Annual Governance Statement

c) Annual Return – approve Section 2, the Accounting Statement

15.17 Other matters to report regarding the Parish. – *Cllr's authorised the clerk to purchase 2 new swing seats as per the playground inspection report.*

Clerk also noticed that the dog excrement bin outside E Clips was over-flowing and will report it to the council.

15.18 Next meeting Monday 4th September 2023 7.00pm.

Meeting concluded 8.27pm

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Signed By Chairman _____ Date ____/____/2023