

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
9 Sloway Lane, West Huntspill, TA9 3RJ
07887618248 clerk.pawlett@gmail.com

NOTICE OF PARISH COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 28th June 2023

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Monday 3rd July 2023 at 7.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7.00pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

15.1 To receive and agree any apologies for non attendance-

15.2 To receive any declarations of interest-

15.3 To receive and approve the minutes of the meeting of the Parish Council from 5th June 2023, and the Extraordinary meeting on 22nd June 2023.

15.4 Matters arising from the minutes and anything for the clerk to report from last meeting.

Handyman will be starting early July.

Clerk has contacted again regarding the boat café, no response as yet.

Clerk reported the gully's in Stretcholt that require cleaning, and Highways confirmed this will be done.

Clerk wrote to the Pavilion regarding the speeding incident.

The missing streetlight in Quantock Rise is on the list for repair.

15.5 Planning applications to consider – None

15.5.1 Planning application outcomes – None

15.5.2 Planning breaches to report

15.6 Speeding in the village – Ongoing investigations into help with speeding in the village, including speaking with the Road Safety Fund by Avon & Somerset Police. Need to apply by 1st September 2023.

15.7 Welcome to Pawlett signs – Ongoing conversations with Highways regarding locations and costs. Clerk has contacted two other companies for quotes but no response as yet, will chase.

15.8 Approve purchase of replacement bench at Gaunts Road/Old Main Road Junction £243.60 delivered.

15.9 Payments to approve.

Clerk Salary due 5/07/23	£508.30
Ashcroft Gardening – Church Path	£15.00
Somerset council Dog bin emptying	£668.93
BHIB Insurance top up for play equipment	£17.29

15.10 Community Land Access – No news at the time of writing – Clerk has emailed all parties again on Tuesday 27th June, and hope to have an update by the meeting.

15.11 Street Lighting – Review quotation. Residents have been informed and no planning is required.

15.12 Roads, Footpaths, River – SDC have commented that the Church path is a public right of way, and therefore the responsibility of SCC to maintain – awaiting response, forwarded to Cllr Suria Aujla for assistance. Please see the response below, how should we proceed?

“Regarding the church path at Pawlett, according to our records this is classed as a public right of way (footpath). The fact that it is a surfaced footpath means that it does fall under the responsibility of my office. I have since had a look at it and although its’ condition may be considered less than ideal in places, there are currently no safety concerns.

The grass/vegetation adjacent to the path appears to have recently been cut back. Our records do not indicate who is responsible for this.”

15.13 Playground equipment at The Pavilion – We have 3 quotes for a roundabout and a basket swing. Clerk has applied to Hinkley for a grant towards the cost, no decision as yet. Hopefully a representative from The Pavilion will also attend.

15.14 Village Hall Committee – Choose a Councillor to join the VH Committee.

15.15 New play area signs – Approve wording and cost – Clerk will email wording to all Cllr’s prior to the meeting. Cost for Metal sign 1220mm x 760mm with 2 aluminium post for installation £328 + vat.

15.16 Approve accounts and sign AGAR paperwork

a) Consider Internal Auditor’s Report

b) Annual Return – approve Section 1, the Annual Governance Statement

c) Annual Return – approve Section 2, the Accounting Statement

15.17 Other matters to report regarding the Parish.

15.18 Next meeting Monday 4th September 2023 7.00pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.