

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF ANNUAL PARISH MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 25th April 2023

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Tuesday 2nd May 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

6.30pm – Presentation from Property Link regarding the possibility of a Co-Op Convenience Store within the village somewhere. All members of public welcome

7.00pm Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

12.0 To Appoint Chairman and Vice Chairman for municipal year 2023/24

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

12.1 To receive and agree any apologies for non attendance

12.2 To receive any declarations of interest

12.3 To receive and approve the minutes of the meeting of the Parish Council from 3rd April 2023.

12.4 Clerk to report on actions from last meeting –

12.5 Planning applications to consider –

a) 2 Old Main Road has made a minor application to amend Plot 2, simply swap the house round as a mirror image, due to location of BT equipment. [41/23/00006](#)

b) Planning application number: [41/23/00004/STP](#)

Proposal: Erection of workshop extension to the South elevation on site of existing storage building (to be demolished).

Location: 19 Old Pawlett Road, West Huntspill, Highbridge, TA9 3RH

12.5.1 Planning application outcomes – None

12.6 Speeding in the village – Ongoing investigations into help with speeding in the village.

12.7 Welcome to Pawlett signs – On hold for this meeting.

12.8 Pawlett Village King's Coronation Big Lunch on The Green, Sunday 7th May – Clerk has organised a pig roast and live music from Beat Route Jam on the Green from 1pm to 5pm. Churches Together in Pawlett have contributed approx. £750 towards the event and the PPC have contributed £1000. This covers pig roast for 200 people, as we have more than that coming, we are asking folks to bring a plate of food to create a buffet so everyone gets lunch. The band plays for charitable donations towards charities which the members support. Clerk would like permission to spend around £30 in Asda on paper plates and napkins for the buffet and cake competition please?

12.9 Payments to approve

Clerk Salary due 5/05/23	£508.30
Creative Play New Jungle Gym, pd bacs 25/04/23	£19,514.40 incl vat
Ashcroft Gardening – Church Path – pd bacs 13/04/23	£15.00
ICO annual fee – pd bacs 13/04/23	£40.00

Received

Wayleave cq	£12.95
Annual Precept received 20.04.23	£20,000.00

12.10 Review quotes to renew Insurance for the coming year. BHIB and Zurich.

12.11 Community Land Access – Need to agree location of access through The Pavilion.

12.12 Street Lighting – Clerk is waiting for a report after the site visit from the Street lighting team.

12.13 Roads, Footpaths, River – SDC have commented that the Church path is a public right of way, and therefore the responsibility of SCC to maintain – awaiting response, forwarded to Cllr Suria Aujla for assistance.

12.14 Playground report – Urgent repair list attached.

The Pavilion have approached the PPC about adding some new play equipment, hopefully we will have a quote in time for the meeting. They have offered to contribute towards the cost, and we could look into a grant.

12.15 Pavilion Lease – Clerk is investigating when they were last invoiced, and will then invoice up to date at 10% per annum of our lease costing.

12.16 No 2 Main Road would like consent to remove a couple of the small trees behind the bench as they will damage the boundary fence. They will also clear the area behind the bench so it can be maintained by SDC.

12.17 Other matters to report regarding the Parish.

12.18 Next meeting Monday 5th June 2023 7.00pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.