

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 28th November 2022

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Monday 5th December 2022 at 6.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

6.00pm – Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

Local Crime Report

9.1 To receive and agree any apologies for non attendance

9.2 To receive any declarations of interest

9.3 To receive and approve the minutes of the meeting of the Parish Council from 7th November 2022.

9.4 Clerk to report on actions from last meeting – I have made a start on double yellow lines as discussed and will update as and when.

Bench plaques are being made and will be fitted as soon as possible.

Grass cutting invitation to quote has been prepared and will be sent out this week enabling quotes to be reviewed in the New Year.

9.5 Planning applications to consider –

- a. [41/22/00021](#) BCA Auctions, Full planning for 4 No extractor fans
- b. [41/22/00022](#) 1 Gaunts Road, single storey extension
- c. [41/22/00026](#) 6 Walpole Cottages, single storey extension

9.5.1 Planning application outcomes - None

9.5.2 Any planning breaches to report

9.6 Speeding in the village – Clerk is still into options to help control the speeding problems.

9.7 Welcome to Pawlett signs – Still waiting to hear from Highways, will chase this week and hopefully have news for meeting.

9.8 Proposed new play equipment with funding from Viridor and RLT2 Funds left to claim of £793.14 – Playground inspection was carried out 24/11/22, report has been emailed to all Cllr's, and we need to plan repairs.

Cllr's to choose new play equipment from the 3 quotations. RLT2 funds need to be claimed by 31st December and spent by 31st March 2023.

9.9 Payments to approve

SDC Dog bin & post, Vicarage Lane	£222.00
Green Energy 1 month's supply	£17.91
Clerk Salary due 5/12/22	£508.30
Christmas Tree (paid 09/11/22)	£115.00
SALC Code of conduct training	£50.00
Play area Inspections	£175.08

9.10 Village Hall Broadband – The great deal I found fell apart! What is the max per month we are happy to spend? Possibly use mobile internet...

9.11 Community Land Access – We now need to choose a solicitor to act for the Parish Council, then we can proceed.

9.12 Vegetation Matters – Member of the public contacted the clerk regarding overgrowth on A38 footpath, Clerk has passed this on to Highways.

9.13 Roads, Footpaths, River – River bank, JK to explain. Overgrowth on The Drain footpath has been kindly trimmed by Mr Ed Ryle.

Clerk has also chased Highways again re the Potholes, they replied to say we are still on the list...

9.14 Other matters to report regarding the Parish

9.15 Next meeting Monday 16th January 2023 6pm.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.