

Pawlett Parish Council

Clerk to the Parish Miss Sam Warren
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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 27th June 2022

To: To all members of **Pawlett Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Pawlett Parish Council to be held at Pawlett Village Hall, on **Monday 4th July 2022 at 7.00pm** when the following business will be transacted.

Yours faithfully



Sam Warren
Parish clerk

7.00pm – Prior to the start of the meeting Questions and comments from members of the public (limited to 20 minutes in total) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Pawlett Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting Pawlett Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

4.1 To receive and agree any apologies for non attendance

4.2 To receive any declarations of interest

4.3 To receive and approve the minutes of the meeting of the Parish Council from 6th June 2022.

4.4 Clerk to report on actions from last meeting

1. Dog excrement bins. The bin from the Gaunts Road end of The Drain has kindly been removed and re-sited in River Road by Mr Ryle. To have a new bin sited in Vicarage Lane, adjacent to the Pumping Station, will cost £185 for supplying and installation, then £2.68 per empty. Do you wish to proceed with this?

2. Monmouth Green – verbal report.

3. Unfortunately due to personal circumstance I, the Clerk, haven't achieved all my tasks, but I will make huge progress before the next meeting in September. All your help and understanding has been greatly appreciated.

4.5 Financial matters

- a) Approve payment schedule appendix
- b) Consider Internal Auditor's Report
- c) Annual Return – approve Section 1, the Annual Governance Statement
- d) Annual Return – approve Section 2, the Accounting Statement
- e) Approve bank reconciliation
- f) Donation to Church for Cream tea Jubilee, amount to be agreed.

4.6 Planning applications

1. Application Number: [41/22/00010](#)

Type: Full Planning Permission

Location: St John The Baptists Church, School Lane, Pawlett, Bridgwater, TA6 4RX

Proposal: Erection of detached WC and store.

2. Application Number: [41/22/00011](#)

Type: Cert. of Lawfulness for Proposed Use/Dev

Location: Land At, Halcyon Yard, Red Lane, Stretcholt, Bridgwater, Somerset, TA6

Proposal: Certificate of Lawfulness for the proposed siting of mobile home for agricultural workers welfare use.

3. Application number **Major PA – 41/21/00012** – Update from Cllr Sims

4.7 Village maintenance issues

1. Handyman list
2. Pot holes & speeding ongoing.
3. Fingerposts and hanger ongoing.
4. New play equipment ongoing.
5. Note that River Road was resurfaced during June 2022.
6. Any issues to report?

4.8 Other business referred to the Clerk – confirm meeting dates for coming year.

a) Pawlett Pre school have requested permission to re hang the advertising banner on the park fence, as they did last year.

4.9 Date of next meeting – Monday 5th September 2022

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.