

MINUTES – MEETING OF PAWLETT PARISH COUNCIL

Held at Pawlett Village Hall on Monday 16th May 2022 commencing at 7.00pm
(in the format to be presented to the next meeting for approval)

Present: Cllrs W Barnard (Chair), A Warner (Vice Chair), J Kingman, M Sims, T Malpass & M Turford and Clerk S Warren, plus 3 members of the public.

Minutes

7.00pm No public speaking

1. To Appoint a Chair for the Municipal Year 2022/23

7.02pm AW proposed WB for chairman, JK seconded.

2. To receive any apologies for absence and disclosures of interest

M Smith not present, absence accepted

3. To Appoint a Vice Chair for the Municipal Year 2022/23

New delegates to complete paperwork.

WB nominated AW, JK seconded. Paperwork completed. Agreed to order 5 copies of good councillor guides at £25. Also clerk advised to display minutes and agenda in noticeboards.

4. County and District Councillor Reports

Nothing to report, no County or district cllrs present, apologies rec from Mark Healey

5. Minutes of the Parish Council Meeting held on 4th April 2022 to be presented and signed. And previous minutes still outstanding if available.

Minutes were presented and approved, not signed as no signature line, will be finalised at next meeting.

6. Standing orders to be reviewed and new code of conduct to be adopted.

Agreed to amend current orders start time to 7 pm, cllrs to review SALC standing orders and review next meeting. New Somerset code of conduct adopted.

7. Matters Arising from the minutes:

- a) **Grass cutting collection** Agreed to try one cut and see how much extra, should be around £40
- b) **BCA Hedge** Unfavourable response from council and not to clerk but through Hilary Greenland, clerk to speak to Sedgemoor about this.
- c) **Bench update – approx. cost £1000, ? relocation** Clerk showed pictures of bench repaired, now going for galvanise and powder coating. All agreed to silver, but since discovered silver is not an option. Clerk spoke to WB and Shona Winter, agreed Green as before and silver plaque. All approved spend of approx. £1000 for restoration. All also agreed to a second plaque to honour the restoration for the jubilee, max cost £60. Also want to note thanks to Simon Matthews for bench removal and Rob and George Chilcott for carrying out the extensive repairs. WB to reinstate bench at original location.
- d) **SW spoke to Jonathon Thorne re parking, all agreed**
- e) **Clerk had ordered beacon for Jubilee and delivered it to Jonathon Thorne at the Pavilion 11 May 2022**
- f) **Clerk is signed up for training in June with SALC cost £90 Clerk also requested for VAT course to be approved at cost of £30, all agreed.**
- g) **Any other matters arising not covered by agenda items below.**

7.30pm adj for Jubilee chat. All going well. Fiona G raised issue with Church path, to be discussed at Roads and paths section.

7.32pm meeting resumed

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Chair _____ Dated ____/____/____

8. a) **Facebook page for PPC** All agreed, Clerk guarantee no posting by public, to be used as a 'notice board', all agreed to MT being second Admin to page.

b) **WI picnic** All agreed to picnic

c) **Pavilion would like to plant two trees for Jubilee** All agreed

d) **Permission to plant a fruit tree on the green for Jubilee** Long discussion re type of tree and location, All agreed on apple tree to be planted by stump, physical look on site by WB & TM.

e) **Somerset buses would like a representative from the village** Agreed to put on FB page

f) **Clerk would like to put forward a .gov website option proposal** All interested and may be an option in the future

9. **Roads, Footpaths and River Bank:**

a) **Verges and noticeboard in Stretcholt** Verge has now been trimmed, clerk to get quote for new notice board.

b) **Speeding update in village-** Clerk to present Clerk is in discussion with highways and police, will present formally at next meeting

c) **Still working on pot holes**

d) **Any other matters concerning Highways, Footpaths or River Banks** A footpath at the church yard was thought to be owned by the church but is in fact owned by the Parish, all agreed to take over upkeep and maintenance, clerk and FG to get quotes to maintain.

7.58pm MT asked WB to explain why riverbanks are part of the agenda, WB explained the areas we are concerned about. Clerk also mentioned Go Compare flood advice. All agreed to share flood advice from EA rather than an insurance company, clerk will investigate good advice.

10. **Minor Parish maintenance issues**

a) **Advertise for handyman again** Clerk put forward Lee Saunders to fill this role, WB requested she obtain a day rate and confirm at next meeting.

b) **Trees on the green and tarmac path update at Village hall** All agreed trees on the green need trimming, will be added to handyman list. Tarmac movement discussed, MSims relayed findings from a meeting, weeds needs spraying, clerk to speak to SDC.

c) **Ivy on the boundary wall** All agreed to be trimmed January to March for benefit of wildlife.

d) **Pavilion fence** Carried forward

e) **Any issues to report**

11. **Play area and outdoor gym:**

a) **Any matters to report** Nothing to report

12. **Planning:**

a) **Planning Applications to consider:**

i) **41/22/00012** AW to look at further – Agreed 17 May 2022 NO

OBJECTION

6 Walpole Cottages, Bristol Road, Walpole, Bridgwater, Somerset, TA6

4TF

Application for the Prior Approval of the erection of a single storey extension, extending (5.60m) from the rear (East) elevation on site of existing (to be demolished)

ii) **41/22/00007** Nothing to comment

Lethbridge Farm, Stretcholt Lane, Stretcholt, Bridgwater, Somerset, TA6

4SR

Request for EIA Screening Opinion for the proposed development of 35MW solar farm and associated infrastructure. Request for EIA Screening Opinion for the proposed development of 35MW solar farm and associated infrastructure.

iii) 41/22/00006 *OBJECT due to highway access and since withdrawn, JK abstained*

Land to the West of, Pawlett Road, West Huntspill, Highbridge, Somerset, TA9
Variation of Condition 5 of Planning Permission 41/21/00018 (Change of use from agricultural land to dog walking and recreational use, with improvements to existing vehicular access.) to allow for commercial use of the site.

Late application included 41/22/00008

Certificate of lawfulness for land at Puriton Road.

All agreed nothing to comment

c) Any potential planning breaches in the parish

d) Any other planning related matters notified to Clerk in advance of the meeting *M Sims had spoken to the Case Officer today and reported that there is no news on the Major PA 41/21/0012 – there are still Highways' issues outstanding,*

13. Consider Insurance renewal – quotes with the clerk. *Clerk obtained quote from current provider Gallagher of £657.64. Also obtained quote from BHIB council insurers of £528.91 for identical cover. All agreed to switch to BHIB.*

14. Historic fingerposts *Would like to get them restored but keep hitting walls, all going to try to seek assistance and review when we have some news.*

15. Financial Matters.

a) i) Payments to approve *All approved*

ii) Amounts received *Second precept payment received £9000.00*

21.04.2022

Pawlett Parish Council

Finances to approve for 16th May 2022

Authorisation of payments to be made

No.	Item	Amount	
1	Sam Warren	£406.70	Salary 06/4 to 05/05/2022
2	HMRC	£101.60	PAYE
3	Jonathon Thorne	£285.07	Fence repairs to play area Gaunts Road
4	ICO gdpr	£40.00	
5	Green energy April & May	£27.99	also need meter reading & ? Set up DD
6	Somerset web services annual fee	£462.00	

Clerk's Salary

gross

April salary	£508.30

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gross	£508.30
NEST (employee contribution)	
PAYE contribution	£101.60
NI contribution	
nett	£406.70

Clerk's reimbursements

Bench transport to and from Purnells 12 miles @45p	£5.40
Home office & phone use £2 per week, printing £2 per week	£16.00
Stationary purchases	£8.48
total	£29.88

Will be added to next month salary if approved

Precept received £9000.00 21.04.2022

b) Free Agent software, anyone else want access No

16. Consider Internal Auditor's Report Clerk to find someone to carry out internal audit. Clerk also presented chair with bank reconciliation to 31.03.2022 which was duly approved and signed.

17. Annual Return – approve Section 1, the Annual Governance Statement carried forward

18. Annual Return – approve Section 2, the Accounting Statement carried forward

19. Annual Return - confirm that the Council wishes to certify itself as exempt from the limited assurance review All agreed

All noted great thanks to Anona Baker for her dedication and service to the Parish for 40 years or so, we presented her with flowers, but in her absence JK offered to deliver in person. She will be missed by us all.

20. Date and time of the next Parish Council meeting
Monday 6th June 7pm All agreed

There being no further business for the public the meeting closed at 8.50pm