

# **MEETING OF PAWLETT PARISH COUNCIL**

To be held at Pawlett Village Hall on Monday 1<sup>st</sup> November 2021, commencing at 7.00pm

**All attendees must comply fully with the meeting protocols detailed in the document attached to the agenda.**

Prior to the start of the formal meeting, time will be allocated to any questions, comments and suggestions raised by members of the public.

## **AGENDA**

- 1. To receive any apologies for absence and disclosures of interest**
- 2. County and District Councillor Reports**
- 3. Minutes of the Parish Council Meeting held on 4<sup>th</sup> May, 26<sup>th</sup> July and 6<sup>th</sup> September 2021 to be presented and signed.**
- 4. Casual Vacancies on the Parish Council**
- 5. Matters Arising from the minutes:**
  - a) New website**
  - b) Parking Old Main Road / Manor Road corner**
  - c) Any other matters arising not covered by agenda items below**
- 6. Somerset Governance - update**
- 7. Roads, Footpaths and River Bank:**
  - a) Surfacing on The Drain**
  - b) Surfacing patch on path outside Village Hall**
  - c) Consider request for a memorial plaque on an existing bench**
  - d) Pre-school banner on the Green**
  - e) Bulbs for the parish from SDC**
  - f) Any other matters concerning Highways, Footpaths or River Banks**
- 8. Minor Parish maintenance issues**
  - a) Updates on previous issues – Grit Bins, Ivy on Wall, Historic Fingerposts**
  - b) Any other issues to report**
- 9. Play area and outdoor gym:**
  - a) Consider Annual PlayGround Inspections in conjunction with matters reported to the Council**
  - b) Any other matters to report**
  - c) Repainting equipment**
  - d) New pieces of play equipment**
- 10. Christmas Tree**
- 11. Planning:**
  - a) Planning Applications to consider**

- b) Planning applications responded to under delegated powers**
- c) Any potential planning breaches in the parish**
- d) Any other planning related matters notified to Clerk in advance of the meeting**

**12. Financial Matters.**

- a)
  - i) Payments to approve
  - ii) Amounts received
- b) Approve bank reconciliation
- c) Annual Return
- d) Grant requests from the Churches
- e) Any other financial matters notified to the Clerk

**13. Parish Newsletter / The Link**

**14. Defibrillator**

**15. Remembrance Day Service, 14<sup>th</sup> November 2021**

**16. Future PPC meeting dates**

**17. Date and time of the next Parish Council meeting. Monday 6<sup>th</sup> December 2021 at 7pm**

Claire Morrison-Jones

Clerk to the Council – 25<sup>th</sup> October 2021

**Pawlett Parish Council Meeting. To be held at Pawlett Village Hall.**  
**Covid – 19 Meeting Protocol**

All attendees must comply fully with this document.

- Anybody who has any reason to believe they may have come into contact with the virus up to 10 days prior to the meeting or anyone who is feeling unwell, has a persistent cough, a temperature or any other symptoms of Covid-19 **MUST NOT ATTEND THE MEETING.**
- The meeting will take place in the Main Hall with windows and doors open to allow sufficient ventilation.
- No copies of the agenda will be provided for members of the public.
- Face coverings (or a visor) must be worn by all attendees at the meeting and remain in place except in accordance with the following guidance:
  - Councillors and the clerk may remove face coverings once seated when taking part in the meeting.
  - Members of the public must wear face coverings unless they are speaking during the public speaking part of the meeting.
- Attendees must maintain social distancing and not move any furniture from the position they find them in
  - The decision to attend a meeting is a personal one and no pressure or adverse comment will be made about anyone or to anyone who chooses not to attend.