

MEETING OF PAWLETT PARISH COUNCIL

To be held at Pawlett Village Hall on Monday 6th September 2021, commencing at 7.00pm

All attendees must comply fully with the meeting protocols detailed in the document attached to the agenda.

Prior to the start of the formal meeting, time will be allocated to any questions, comments and suggestions raised by members of the public.

A G E N D A

- 1. To receive any apologies for absence and disclosures of interest**
- 2. County and District Councillor Reports**
- 3. Minutes of the Parish Council Meeting held on 4th May and 26th July 2021 to be presented and signed.**
- 4. Casual Vacancies on the Parish Council**
- 5. Matters Arising from the minutes:**
 - a) New website**
 - b) Parking Old Main Road / Manor Road corner**
 - c) Any other matters arising not covered by agenda items below**
- 6. Somerset Governance**
- 7. Roads, Footpaths and River Bank:**
 - a) Surfacing on The Drain**
 - b) Surfacing patch on path outside Village Hall**
 - c) SDC offer of trees for parishes**
 - d) Consider request for a memorial plaque on an existing bench**
 - e) Pre-school banner on the Green**
 - f) Any other matters concerning Highways, Footpaths or River Banks**
- 8. Minor Parish maintenance issues**
 - a) Updates on previous issues – Grit Bins, Ivy on Wall, Historic Fingerposts**
 - b) Any other issues to report**
- 9. Play area and outdoor gym:**
 - a) Consider Annual PlayGround Inspections in conjunction with matters reported to the Council**
 - b) Any other matters to report**
 - c) Repainting equipment**
 - d) New pieces of play equipment**

10. Planning:

- a) Planning Applications to consider
- b) Planning applications responded to under delegated powers
- c) Any potential planning breaches in the parish
- d) Any other planning related matters notified to Clerk in advance of the meeting

11. Financial Matters.

- a)
 - i) Payments to approve
 - ii) Amounts received
- b) Approve bank reconciliation
- c) Any other financial matters notified to the Clerk
- d) Annual Return

12. Parish Newsletter / The Link

13. Future PPC meeting dates

14. Date and time of the next Parish Council meeting. Monday 1st November 2021 at 7pm

Claire Morrison-Jones

Clerk to the Council – 31st August 2021

Pawlett Parish Council Meeting. To be held at Pawlett Village Hall.
Covid – 19 Meeting Protocol

All attendees must comply fully with this document.

The verbal instructions of the Clerk and/or Chairman in respect of compliance with these guidelines, the risk assessments and/or the various Covid-19 regulations must be complied with at all times for the safety of all those attending or wishing to attend.

- Anybody who has any reason to believe they may have come into contact with the virus up to 10 days prior to the meeting or anyone who is feeling unwell, has a persistent cough, a temperature or any other symptoms of Covid-19 **MUST NOT ATTEND THE MEETING.**
- The meeting will take place in the Main Hall with windows and doors open to allow sufficient ventilation.
- All attendees to follow any one-way systems in place when entering and exiting the premises and must enter and leave the hall one at a time, at least 2m apart
- Numbers in male and female toilets, at any one time, to be limited
- No copies of the agenda will be provided for members of the public.
- Face coverings (or a visor) must be worn by all attendees at the meeting and remain in place except in accordance with the following guidance:
 - Councillors and the clerk may remove face coverings once seated when taking part in the meeting.

- Members of the public must wear face coverings unless they are speaking during the public speaking part of the meeting.
- Attendees must maintain social distancing and not move any furniture from the position they find them in
 - Should the number of public wishing to attend result in there being more than the maximum number of people allowed in the hall, the agenda may be varied to allow for each to hear the debate on the item for which they have attended. If all members of the public attending for one particular item result in there being more than the maximum number of people currently allowed in the hall, the Chairman may decide to defer the item or to deal with it in such a way as to hear all the contributions. One such way of dealing with the matter may be for the meeting to adjourn outside to the Green where potential risk would be reduced.
 - The decision to attend a meeting is a personal one and no pressure or adverse comment will be made about anyone or to anyone who chooses not to attend.