

PAWLETT PARISH COUNCIL

EXTRA-ORDINARY MEETING

To be held at Pawlett Village Hall on Monday 26th July 2021, commencing at 7.00pm

All attendees must comply fully with the meeting protocols detailed in the document attached to the agenda.

Prior to the start of the formal meeting, time will be allocated to any questions, comments and suggestions raised by members of the public.

AGENDA

- 1. To receive any apologies for absence and disclosures of interest**
- 2. Planning:**
 - To consider Planning Application 41/21/00012
 - Land West Of, Pawlett Road, West Huntspill, Highbridge, Somerset, TA9
 - Outline application with some matters reserved, for the erection of up to 41no. dwellings, convenience store and access.

Claire Morrison-Jones
Clerk to the Council – 19th July 2021

Pawlett Parish Council Meeting.
To be held at Pawlett Village Hall.
Covid – 19 Meeting Protocol

All attendees must comply fully with this document.

The verbal instructions of the Clerk and/or Chairman in respect of compliance with these guidelines, the risk assessments and/or the various Covid-19 regulations must be complied with at all times for the safety of all those attending or wishing to attend.

1. Actions to Control Risk

1.1 Anybody who is exhibiting symptoms or who has any reason to believe they may have come into contact with the virus up to 14 days prior to the meeting must follow Government instruction to self-isolate, follow NHS guidelines and therefore, not visit the village hall.

- 1.2** All attendees must register, giving their name and contact details when entering the premises in order to facilitate Track and Trace should a case of Covid be reported.
- 1.3** Anyone already on the premises that exhibits any symptoms must notify The Parish Council
- 1.4** Anybody in one of the vulnerable groups identified by the Government should follow Government advice.
- 1.5** Meetings will take place in the Main Hall with windows and doors open to allow sufficient ventilation.
- 1.6** The Village Hall Committee will provide hand sanitiser and anti-bacterial wipes and ask that attendees sanitise upon entrance and exit.
- 1.7** All attendees to follow any one-way systems in place when entering and exiting the premises and must enter and leave the hall one at a time, at least 2m apart
- 1.8** Numbers in male and female toilets, at any one time, to be limited
- 1.9** No copies of the agenda will be provided for members of the public.
- 1.10** Face coverings (or a visor) must be worn by all attendees at the meeting and remain in place except in accordance with the following guidance:
 - 1.10.1** Councillors and the clerk may remove face coverings when taking part in a discussion.
 - 1.10.2** The public will wear face coverings unless they are speaking during the public speaking part of the meeting.
- 1.11** Attendees must maintain social distancing and not move any furniture from the position they find them in:
 - 1.11.1** Councillors and clerk will each have their own table and chair, spaced 2m apart, in order to comply with social distance requirements
 - 1.11.2** Members of the public will have individual chairs, 2m apart from each other
- 1.12** Should the number of public wishing to attend result in there being more than the maximum number of people allowed in the hall (30), the agenda may be varied to allow for each to hear the debate on the item for which they have attended. If all members of the public attending for one particular item result in there being more than the maximum number of people currently allowed in the hall, the Chairman may decide to defer the item or to deal with it in such a way as to hear all the contributions. One such way of dealing with the matter may be for the meeting to adjourn outside to the Green where potential risk would be reduced.

2. Personal responsibility

- 2.1** Whilst every effort will be made to make the meetings a safe environment, fully complying with government guidelines and advice, there is no such thing as a risk-free environment regarding COVID 19.
- 2.2** The decision to attend a meeting is a personal one and no pressure or adverse comment will be made about anyone or to anyone who chooses not to attend.
- 2.3** Face coverings must be worn by people in accordance with the item **1.10**
- 2.4** Anyone who is feeling unwell, has a persistent cough, a temperature or any other symptoms of COVID 19 **MUST NOT ATTEND ANY MEETING** and should self-isolate in accordance with government instructions.