

PAWLETT PARISH COUNCIL

www.pawlettparish.org

The Annual Meeting of Pawlett Parish Council
To be held virtually on Zoom on Tuesday 4th May 2021, commencing immediately after the
Annual Parish meeting which starts at 7.00pm

Please note that due to the current restrictions on meeting in person virtual meetings will be held. Any members of the public wishing to attend should email the Clerk (clerk.pawlett@gmail.com) at least 24 hours prior to the start of the meeting in order to be sent the log in details necessary to join.

Prior to the start of the formal meeting, time will be allocated to any questions, comments and suggestions raised by members of the public. To assist with any potential technical issues arising from the virtual nature of the meeting, if any members of the public wish to raise any comments or questions the Parish Council requests that these are please emailed to the Clerk at least 24 hours prior to the start of the meeting.

A G E N D A

1. **To Appoint a Chair for the Municipal Year 2021/22**
2. **To receive any apologies for absence and disclosures of interest**
3. **To Appoint a Vice Chair for the Municipal Year 2021/22**
4. **County and District Councillor Reports**
5. **Minutes of the Parish Council Meeting held on 12th April 2021 to be presented and signed.**
6. **Casual Vacancies on the Parish Council**
7. **Matters Arising from the minutes:**
 - a) **New website**
 - b) **Parking Old Main Road / Manor Road corner**
 - c) **Any other matters arising not covered by agenda items below.**
8. **Somerset Governance Consultations**
9. **Roads, Footpaths and River Bank:**
 - a) **Barrier work and surfacing on The Drain**
 - b) **Any other matters concerning Highways, Footpaths or River Banks**
10. **Minor Parish maintenance issues**
 - a) **Grit bin installation; consider purchase of grit**
 - b) **Ivy on Boundary Wall**
 - c) **Historic finger posts**
 - d) **Any other issues to report**
11. **Play area and outdoor gym:**
 - a) **Any matters to report**
 - b) **Repainting equipment**
 - c) **New pieces of play equipment**

12. **Planning:**
 - a) **Community assets in regard to the potential development off A38**
 - b) **Planning Applications to consider:**
 - i) **41/21/00005**
The House, Keward Farm, River Road, Pawlett, TA6 4SE
Change of use of land to residential and erection of a green house and tool shed.
 - ii) **41/21/00006**
12 Manor Road, Pawlett, TA6 4SN
Erection of a single storey extension to the side (North) elevation on site of existing conservatory to be demolished.
 - c) **Any potential planning breaches in the parish**
 - d) **Any other planning related matters notified to Clerk in advance of the meeting**
13. **Consider Insurance renewal**
14. **Financial Matters.**
 - a)
 - i) **Payments to approve**
 - ii) **Amounts received**
 - b) **Any other financial matters notified to the Clerk**
15. **Consider Internal Auditor's Report**
16. **Annual Return – approve Section 1, the Annual Governance Statement**
17. **Annual Return – approve Section 2, the Accounting Statement**
18. **Annual Return - confirm that the Council wishes to certify itself as exempt from the limited assurance review**
19. **Consider the renewal of the powers previously delegated to the clerk on 21.3.20 to enable the Parish Council to continue to function during the ongoing Coronavirus pandemic**
20. **Date and time of the next Parish Council meeting**

Claire Morrison-Jones:
Clerk to the Council – 27th April 2021