

PAWLETT PARISH COUNCIL

www.pawlettparish.org

The Annual Pawlett Parish Council Meeting will be held at the Village Hall, Old Main Road, Pawlett on Monday, 21st May 2017, commencing immediately after the Annual Assembly for Pawlett Parish which starts at 7pm.

Those wishing to record proceedings should, as a courtesy, inform the clerk of their intentions prior to the beginning of the meeting.

Where the Council is notified in advance of an intention to record, the Chairman at the start of the meeting will announce that the meeting or part of it may be recorded by a third party and will ask if any member of the public objects to being recorded. If objections are raised, then the person responsible for the recording must take all reasonable steps to ensure that an individual's request not to be recorded is complied with.

Prior to the start of the formal meeting there will be an opportunity for members of the public to speak on any agenda item

A G E N D A

1. To Appoint a Chairman for the Municipal Year 2018/19.
2. To receive any apologies for absence and disclosures of interest.
3. To Appoint a Vice Chairman for the Municipal Year 2018/19.
4. Minutes of the Pawlett Parish Council Meeting held on 16th April 2018 to be presented and signed.
5. Casual Vacancies on the parish council
6. County and District Councillor Reports
7. Matters Arising from the minutes:
 - a) New grit bin at Pound Road/Old Main Road junction
 - b) Outdoor gym opening event
 - c) Any other matters arising not covered by agenda items below.
8. Roads and Footpaths: Any matters relating to roads and footpaths in the Parish
9. Playground and Outdoor Gym:
 - a) routine playground and outdoor gym inspections
 - b) Any other matters relating to the playgrounds or outdoor gym
10. Planning Matters
 - a) Applications:
Consider Planning Application 41/18/00005
20 Pound Road, Pawlett, Bridgwater, TA6 4RZ
Outline application with some matters reserved for the erection of 4 No. two bedroom dwellings and parking, alterations to existing access (existing dwelling to be demolished).
 - b) Any other planning related matters notified to Clerk in advance of

the meeting.

11. **To Receive Reports from Members of Meetings attended as representatives of the Parish Council**
12. **Appoint the Parish Council's Representative on the Village Hall Management Committee**
13. **Consider Sedgemoor District Council's Gambling Policy review consultation**
14. **Consider Insurance renewal**
15. **General Data Protection Regulation**
16. **Financial Matters.**
 - a) **To approve Year End Accounts, 31.3.2018**
 - b) **Approve implementation of council employees NALC approved pay increase, backdated to 1.4.2018**
 - c) **Approve payment of creditors.**
 - d) **Receipts received**
 - e) **consider the addition of signatories to the parish council bank account**
 - f) **Any other financial matters notified to the Clerk**
17. **Consider Internal Auditor's Report**
18. **Annual Return – approve Section 1, the Annual Governance Statement**
19. **Annual Return – approve Section 2, the Accounting Statement**
20. **Annual Return - to confirm that the Council wishes to certify itself as exempt from the limited assurance review**
21. **Circulated Correspondence**
22. **Topics for Future Meetings.**
23. **Date and time of the next meeting –18th June 2018 at 7.00 pm in the Village Hall, Old Main Road, Pawlett.**

Claire Morrison-Jones:
Clerk to the Council – 15th May 2018

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.