

PAWLETT PARISH COUNCIL

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Minutes of the Pawlett Parish Council Meeting, held at the Village Hall, Old Main Road, Pawlett on Monday, 17th September 2018, commencing at 7pm.

(in the format to be presented to the next meeting for approval)

Present:

Cllrs W Barnard, C Clark, H Smith, A Warner, M Smith, M Thomas and A Baker
C Morrison-Jones (clerk)

10 x members of the public

Public speaking;

- Trustee from the pavilion requesting support for the installation of electric gates to improve safety and security.
- Church PCC. Lord de Morley will be coming to unveil the Tommy silhouette in the churchyard on 27th Oct. There will be a short service at 10.30am, with the unveiling at 11am followed by refreshments.
- Thanks to the PC for inclusion to the Walpole Recycling site visit in August. Very informative & interesting
- Why is there no Neighbourhood Watch for the village?

1. To receive any apologies for absence and disclosures of interest.

None

2. Minutes of the Parish Council Meeting held on 16th July 2018 to be presented and signed.

Councillors agreed that the minutes be adopted as a true record. The Chairman signed the minutes.

3. County and District Councillor Reports

A report had been received from Cllr M Healey and was circulated to councillors and the members of the public present

4. Matters Arising from the minutes:

a) Electricity box on the green

AW reported that he will complete this soon

b) Tour of Walpole recycling facility

A group of councillors and parishioners attended a site visit on 8th August. All agreed that it was very interesting & informative. The site-manager at Walpole had asked councillors who attended to consider if there was any appetite from surrounding parishes to re-establish community liaison meetings?

Councillors felt that it was good to establish a regular update to local parishes of new developments and requested the clerk to contact Puriton and Huntspill PCs to determine their interest.

c) Any other matters arising not covered by agenda items below.

None

5. Roads and Footpaths: Any matters relating to roads and footpaths in the

Parish

a) Bench on Gaunts Road and the Village Green

- Gaunts Road bench: CC had carried out research on a new bench as the old one is not safe. (WB offered to remove the old bench)

Councillors agreed that the replacement bench should be made of recycled plastic (minimal future maintenance) with arms, fixed to the ground with steel security anchor stakes. The clerk was requested to gain a formal quote for the above for the October meeting

- WB reported that he had treated the bench with a 10-year wood preservative

b) Fencing at Gaunts Road end of The Drain

CC reported that he believed that he had discovered legislation that requires highways to provide 25% of the cost of gates across a right of way but, despite contacting highways, had not received a response to confirm this. The clerk was requested to follow this up.

CC reported that the gates don't now meet legislation re disabled access. If they are to be replaced they would have to comply with current legislation. Currently CC doesn't think it is a hazard but if a pushchair/wheelchair enters at the Barton Farm end they can't exit at the Gaunts Road end. The gate at the Barton Farm end needs repairing but not replacing. The one at Gaunts Road end needs replacing. New gate and repairs have been estimated to cost in the region of £900.

Councillors requested that CC gain quotes for repair to the Barton Farm end gate and a separate quote for the work required at the Gaunts Road end

c) New salt /grit bin

The clerk reported that the cost of a yellow slimline grit bin, together with pavement ground anchors has been quoted at £206.82 (inc VAT) from Glasdon. The clerk reported that she has yet to receive confirmation from Highways that this style is acceptable, but councillors agreed to proceed with the purchase of this bin, subject to receiving Highways approval

d) Historic Finger Post restoration

The clerk had previously circulated an email from CPRE who have obtained funding from the Hinkley Mitigation Fund for the restoration of historic fingerposts within a 10-mile radius of Hinkley. Parishes would be expected to 'match fund' any grants awarded. At this stage parishes have been invited to 'express an interest' only.

Previously it had previously been discussed that to restore historic finger posts, it was a requirement to attend the SCC training course. Councillors requested that the clerk place a notice to see if any volunteers in the village would be interested in attending the SCC training course and to register the PCs interest in the grants with CPRE

e) Any other matters concerning roads and footpaths

- SDC will be making a sack of daffodil bulbs available to each parish for planting in a public area – ready for collection from week commencing 8th October from Sedgemoor District Council, Bridgwater. MS offered to collect these on behalf of the PC
- Parking on Old Main Road near Village Hall. WB reported that it had previously been ascertained from Highways that double yellow lines would not be possible so there was little that could be done if the parking was legal in regard to distance from the junction

6. Playground and Outdoor Gym:

a) Repairs to fence and gate surrounding Pavilion play area

CC reported that the required repairs have been carried out by Clover Landscapes Ltd

b) Routine playground and outdoor gym inspections

CC had obtained quotes for signage regarding emergency contact details that

was noted absent in the Annual Inspections: 3 for £95 +VAT. Councillors approved the proposed wording and requested that the signs were ordered.

c) Any other matters relating to the playgrounds or outdoor gym

None

7. Planning Matters

a) Applications

i. Consider Planning Application No: 41/18/00018

Land At, Seymour Lakes, Sloway Lane, Stretcholt, Bridgwater
Change of use of fishing lake to be let as a coarse fishery (revised application).
Councillors opposed the building of a house at this location in a previous application and resolved to pass no comment on this occasion

ii. Consider Planning Application No: 41/18/00019

Land At, Seymour Lakes, Sloway Lane, Stretcholt, Bridgwater
Construction of a stock pond and hatchery building.
Councillors opposed the building of a house at this location in a previous application and resolved to pass no comment on this occasion

iii. Consider Planning Application No: 41/18/00020

6, Gaunts Road, Pawlett, Bridgwater, Somerset, TA6 4SF
Formation of vehicular access to form off road parking (revised application).
Councillors had resolved to support this application when previously submitted, and again resolved to support these revised plans as they represent improvements in vehicular access to the property

b) Any concerns over possible planning breaches in the parish

i. Updates on previously considered concerns

Stonewater have confirmed that the resident of 2 Springfield Close has been asked to relocate their shed to the rear garden.

ii. Any new concerns

None

c) Consider the purchase of an A3 printer

The clerk had previously circulated costings for both a laser and inkjet colour A3 printer (together with the cost of refill cartridges). The clerk currently uses an A4 b&w laser printer for council printing. Due to the amount of printing required this is the cheapest method. If PPC wish to purchase a A3 printer the clerk advised that, since she doesn't have room to house an additional machine, a laser printer would have to be purchased. Councillors resolved not to buy either printer as it was too much money to solve a small issue (most councillors had no problems accessing planning documents on line)

d) Any other planning related matters notified to Clerk in advance of the meeting.

The below application was received by the PC after the agenda issue date.
Consider application 41/18/00021.17, Quantock Rise, Pawlett TA6 4SD
Change of use of the garden room to a detached annex, with the addition of a single storey extension to the West elevation.
AW noted that there was no design & access statement on website. Councillors had concerns that this application would create a new self-contained housing unit and resolved to respond to SDC as follows
There is insufficient evidence to comment but if SDC are minded to grant there should restrictions placed to ensure that occupation is only in conjunction with the main unit, occupied by a family member, and should not be sold separately

8. Electric gate at the Pavilion

The pavilion would like to install an electric gate across the entrance to the existing car park, with pedestrian access, and are requesting the PC's consent/support as landlords. They feel they need the extra security after another break in, plus the extra security for people locking up at night.

Councillors resolved to support the Pavilion, providing that any planning obligations are met before installation is carried out. The clerk was requested to write to the Pavilion to formally offer support and to offer to head the application if this would bring about a reduction in the application fee.

9. To Receive Reports from Members of any Meetings attended as representatives of the Parish Council

None

4 members of public left at this point

10. General Data Protection Regulation

a) Consider purchase of cross shredder

Councillors resolved to purchase a cross shredder

b) Update

The clerk updated councillors on progress made with software updates and database construction in the move to remain GDPR compliant

c) Consider privacy policies to be adopted by the Parish Council

Template privacy policies drafted by NALC had been previously circulated to councillors. It was resolved to defer a decision on this item to the October PC meeting

11. Financial Matters.

HS & AB both declared in interest in item 11a)

a) Consider awarding of Burial Grants for 2018/19

Councillors resolved to increase the amounts awarded by 5% on last year This results in a grant to the PCC of £601.65, and to the Methodist Chapel of £301.35

b) Approve payment of creditors.

Clerks Salary	September 2018	£380.70
HMRC	PAYE-September	£25.20
Clerk	expenses & reimbursements	£49.05
Green energy	electricity on the Green (Aug 2018)	£8.22
Clover Landscapes Ltd	playground fencing	£480.00
Pawlett PCC	burial grant	£601.65
Pawlett Methodist Chapel	burial grant	£301.35
Glasdon Ltd	grit bin	£206.82
Cllr C Clark	reimbursement	£3.49
Cheques previously issued:		
Green energy	electricity on the Green (July 2018)	£8.01
Clerk's salary	August 2018	£380.70
HMRC	PAYE-August	£25.20

c) Receipts received

None

d) Any other financial matters notified to the Clerk

None

12. Consider Financial Regulations

The clerk had previously circulated the updated NALC financial regulations and explained that it is unadvisable to allow individual councillors to authorise a financial commitment as suggested by Members at the last meeting.

Councillors therefore resolved to adopt the latest version of the NALC financial regulations in

place of those adopted in December 2014

13. Circulated Correspondence

1) Somerset County Council

- i) Scheduled Highways Improvements website
- ii) Have your say on future of public transport

- 2) Sedgemoor DC
 - i) Chedder neighbourhood Plan referendum
 - ii) Consultation on Sedgemoor Local Plan
 - iii) Your say on how Council Tax is spent
 - iv) Houses of Multiple Occupancy Licensing
- 3) Avon & Somerset Police
 - i) Changing Neighbourhood Policing
 - ii) Changes to Police Station Opening Times
- 4) CPRE – Green Clean Campaign
- 5) Somerset Waste Partnership – August briefing
- 6) Hinkley Point B -July 2018 report
- 7) Somerset Community Foundation
 - i) August News letter
 - ii) Opportunity to make a difference

14. Topics for Future Meetings.

Investigate neighbourhood watch

15. Date and time of the next meeting –15th October 2018 at 7.00 pm in the Village Hall, Old Main Road, Pawlett.

There being no further business, the meeting closed at 20.27