

# PAWLETT PARISH COUNCIL

[www.pawlettparish.org](http://www.pawlettparish.org)

Minutes of the Meeting of Pawlett Parish Council held at the Village Hall, Old Main Road, Pawlett on Monday, 2<sup>nd</sup> March 2020, commencing at 8pm.

(in the format to be presented at the next meeting for approval)

**Present:**

Cllrs W Barnard (Chair), A Warner (Vice-Chair), A Baker, J Kingman, M Thomas, M Smith  
C Morrison-Jones (clerk)  
7 x members of the public

**Public speaking:**

- A member of the public reported having reported the flooding drain off the Gaunts Road / Old Main Road junction where it has been resurfaced. Drain blocked
- It was noted that the parking situation at Monmouth Farm Close / Old Main Road junction has improved recently

**1. To receive any apologies for absence and disclosures of interest**  
SCC Cllr M Healey sent his apologies

**2. County and District Councillor Reports**  
Cllr M Healey sent a report for circulation

**3. Minutes of the Parish Council Meeting held on 3<sup>rd</sup> February 2020 to be presented and signed.**  
Item 7d was amended to read £150 per unit, not £10 as per the circulated draft minutes  
Following this amendment, Councillors resolved that the minutes represented a true record of the meeting and they were signed by the Chair.

**4. Any Matters Arising from the minutes not covered by agenda items below**  
None

**5. Casual Vacancy on the Parish Council**  
There is still one vacancy on the council to be filled by co-option. Any interested parishioners are requested to contact the clerk or any parish councillor for more information and to register an interest.

**6. Roads and Footpaths:**  
**a) Update on previously reported issues**  
No updates

Minutes, Pawlett Parish Council 2<sup>nd</sup> March 2020

Chair ..... Date .....

**b) Parking issues / bus access - Old Main Road / Monmouth Farm Close**

First Bus have confirmed to the clerk that there are no reported traffic or parking issues on file for this route and there is no intention to remove or re-route the bus service currently in place

**c) Access road running alongside the Green**

WB confirmed that the contractor, R K Bell, will carry out the work on Monday 9<sup>th</sup> March. All householders using the track, bar one yet to be contacted, have now been informed.

**d) Additional lighting along the Green**

JK had acquired two quotes from local firms for wired mains lights, both being very similar and in the region of £550-650 (ex VAT) These quotes are for the electrical work only, not the required ground work or trenching which would have to be carried out by a different contractor. For guidance, an informal quote of £500 has been obtained for the necessary trenching work.

Solar panelled PIR (motion activated) LED lights are also a possible option at an approx. £35 each for good quality lights. This would provide a more 'green' solution and cut down on unnecessary light pollution.

Councillors resolved to purchase and trial 2 PIR LED solar lights, to be located on the first and last post in the run. Delegated authority was granted for either WB or JK to purchase 2 PIR LED lights, at a maximum cost of £50 per unit.

**e) New grit bins**

The clerk reported that 2 new grit bins and 2 sets of anchors have now been purchased. WB will install them in due course - one by the notice boards opposite the former Post Office and one opposite Manor Park on the grass by the bus stop.

AB offered to contact Paul Skeen (previously utilised by the PC) to ask if he would be available to use in the future for small maintenance jobs around the parish.

**f) The planting of a live Christmas Tree on the Green**

AB reported difficulty in finding a tree that fits the required final growth parameters.

It was agreed to remove this item from future agendas unless a suggestion of a suitable species of fir is made to the PC.

**g) Dog walking on the Playing Fields**

WB reported that he had received a request to allow dog walking on the playing fields

Councillors resolved not to allow consent

**h) Any other matters relating to roads and footpaths in the parish**

1) the flooding noted in public speaking at Gaunts Road / Old Main Road junction to be reported by the clerk.

2) At the top of Gaunts Road between Gaunts and the village. An area that has been recently patched is breaking up and forming a new pothole. clerk to report

**7. Village magazine – update**

The clerk reported on the following areas of progress:

Distribution:

- Suggested of a two monthly publication cycle
- Agreement has been gained from the Pavilion, Village Hall & Legion to be distribution points for the magazine
- Magazine also to be available by digital subscription

- Subscription service – the PC cannot charge for the magazine but if individuals wish to subscribe to a magazine being posted to them direct, reasonable P&P charges can be recovered.

Advertising:

- Suggested annual donation per annum of £25 small ads, £35 large ads
- Donations to specific funds within the PC (eg childrens play equipment, parish maintenance) may increase donations
- A need to define who can advertise in the magazine. No gambling, drugs or pornography. No advertisers will be endorsed by the PC

Content:

- PC Chair to write a report / introduction
  - A short synopsis of key points from the latest PC minutes
  - Village organisations to submit articles, reports and future events
- Councillors thanked the clerk for her work on the project so far, and requested her to continue to progress the project

**8. Playground and Outdoor Gym:**

**a) Rubber matting – site visit from GB Sport & Leisure**

AW reported that he met with a representative from GB Sport and Leisure and they advised that the matting is safe. They recommend that the gaps between the matting and surrounding surface would need to expand to 40mm before requiring remedial action.

**b) New piece of play equipment on Green**

AW gained an example price for a spider web type climbing frame (target age group 7-14) of £6000 for the equipment and £10,000 for the required groundworks and base (all prices ex VAT). Several brochures had been obtained for various suppliers which will be circulated amongst councillors. WB offered to contact Virador to establish what funding possibilities could potentially be available to the PC.

Areas of investigation to be considered at future meetings:

- Funding possibilities
- Potential location
- Short list of possible pieces of equipment

**c) Routine playground and outdoor gym inspections**

AW noted that there was nothing to report

**d) Any other matters relating to the playgrounds or outdoor gym**

None

**9. Community Land**

An email from SDC in response to the issues raised by PPC was received late on Friday night. Due to the delayed response, councillors did not have time to consider the contents of the response fully prior to the meeting. Councillors requested that the clerk acknowledge receipt of the response to SDC now and a full and formal response to SDC will be considered at the April PC meeting

**10. Potential Somerset Unitary Authority**

It was noted that it appears that SCC (who would benefit) are supportive of this whilst District Councils (who would be disbanded) don't have the same level of enthusiasm for the proposals.

- 11. Planning Matters**
- a) Previously considered planning applications – updates**  
None
- b) Consider planning application 42/20/00006**  
Land At, Walpole And Puriton Landfill Sites Off Puriton Road And, Batch Road, Puriton, Bridgwater, Somerset  
Variation of Condition 3 of Planning Permission 42/15/00008 (Application to vary conditions 2, 4 and 5 of Planning Permission 42/14/12, to vary the existing approved drawings and allow development to commence sooner than November and to substitute the Ecological Management Plan.) to extend the life of the permission by a further 10 years to 40 years.  
RESOLVED:  
To support an extension of another 10 years. This is the 'green' option and a sustainable use of existing infra structure.
- c) Environment Agency: plans for the Hams**  
An email has been received from the EA requesting a meeting with the PC, in light of the PC objection to the barrage, to discuss future plans for the Parrett and the Hams.  
The clerk was requested to arrange a meeting for councillors with the EA to gain information and report back. This may then lead to a community engagement session with the EA at a later date.
- d) Possible planning breaches in the parish**  
None
- e) Any other planning related matters notified to Clerk in advance of the meeting.**  
None
- 12. To Receive Reports from Members of any Meetings attended as a representative of the parish council**  
None
- 13. Annual Parish Meeting; consider date, time and format**  
It was agreed to hold the Annual Parish Meeting immediately before the May PC meeting.
- 14. Financial Matters.**
- a) Approve payment of creditors**
- |   |                          |
|---|--------------------------|
| Clerk's salary (Feb 2019)                         | £513.70                  |
| Clerk's expenses & reimbursements                 | £76.69                   |
| Green energy, electricity on the Green (Feb 2020) | invoice not yet received |
| Earth Anchors, anchor kit x 2                     | £88.80                   |
| Glasdon UK Ltd, grit bins x 2                     | £337.87                  |
- b) Receipts received**  
None
- c) Appoint Internal Auditor**  
Councillors resolved that the clerk should approach the previous year's internal auditor, Katriona Smith, to carry out the internal audit again for 19/20
- d) Any other financial matters notified to the Clerk**
- i) consider grant to Pawlett British Legion towards VE75 entertainment  
Resolved:  
to consider all request for VE75 funding at the April PC meeting. This will be the only time which the PC will consider grant applications for funding towards the VE75 celebrations

**15. Circulated Correspondence**

- 1) Sedgemoor DC:
  - a) Great British Spring Clean
  - b) Lead Theft from Churches alert
- 2) Somerset Village of the Year competition
- 3) SALC:
  - a) Understanding Internal Audit Course
  - b) NALC Legal Update
- 4) River Parrett Trail
- 5) Rotary Club of Taunton: Somerset's Outstanding Young People
- 6) MCT: information leaflets
- 7) Sovereign Play Equipment Brochure

**16. Topics for Future Meetings.**

None

*7 x members of the public left the meeting at this point*

**RESOLVED:**

Due to the confidential and sensitive nature of the business to be transacted, councillors resolved that agenda item 17 was to be conducted in confidential session with the public and press excluded

**17. Consider received correspondence**

Councillors considered and agreed on a course of action

**18. Date and time of the next meeting – Monday 6<sup>th</sup> April 2020 at 7pm in the Village Hall, Old Main Road, Pawlett**

There being no further business, the meeting closed at 21.09