

PAWLETT PARISH COUNCIL

The Parish Council Meeting was held at the Village Hall, Old Main Road, Pawlett on Monday, 20th June 2016 at 7.05 pm.
(in the format to be submitted to the next meeting for approval as a correct record)

Present:

Parish Councillors R Winter, W Barnard, A Baker, M Neale, M Seabourne, C Clark, H Smith. C Morrison-Jones (clerk). 5 members of the public

Public Speaking Time: Topics raised

- Surface on Lippetts Lane – update request
- Health & Wellbeing grant received in Feb 2015 for sundial – update request
- Benches on the Green need cleaning
- Traffic plan request

27. **Welcome by the Chairman.**

28. **To receive any apologies for absence and disclosures of interest.**

None

29. **Minutes of the Annual Parish Council Meeting held on 16th May 2016 to be presented and signed.**

The Clerk advised members that minute number 13 had been corrected from 'Aviva' to 'Zurich' after distribution of draft to members.

H Smith requested that minute 8 c) have the wording 'subject to resolution of the queries raised by the Pavilion.' added to the end of the final sentence to clarify the situation. The Minutes were then confirmed as a correct record and signed.

30. **Matters Arising:**

a) Repairs to Bus Shelter

The repairs have now been completed by C Freeman. Thanks given by the Chairman to Mr Freeman.

b) Springfield Close – update by the Chairman

The anticipated completion date has now moved to 16th September. There is to be a site meeting on 24th June with SDC, Spillers, Stonewater and the PC to discuss progress. W Barnard will be attending on behalf of the PC.

Wessex Water have been carrying out work on the drains-new gullies have been placed and existing pipes lined in an attempt to prevent silt collecting at joins, as happened earlier in the year

c) Playground Maintenance and repairs

Painting – completed on the Green and the majority done at the Pavilion

Wet Pour surround – M Neale has been in discussion with A Barnett Community services. Concrete is not a suitable material so other materials are being considered and costings prepared.

Access Net – GB Sport confirmed that it needed replacing and quoted £484.48 + VAT which is approx £250 less than the quote provided by Wicksteed. Resolved to proceed with GB Sport, M Neale to organise.

d) Christmas Tree on The Green – anchor / base arrangements

C Clark reported had spoken to J Baker (blacksmith) re building a base – will supply drawings and quote for next meeting. C Clark also to source an additional quote for comparison.

A Baker joined meeting at this point and apologised for being late

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Signed and DatedChairman

e) Any Other Matters arising not covered by agenda items below

None

31. County and District Councillor's Reports.

None provided.

H Smith questioned the poor attendance of both District and County Councillors. Resolved - clerk to email to request attendance at least every 3 months

32. Planning Matters

a) Applications – Consider Previous Response to the Local Planning Authorities on the basis of new information provided by the applicant to Sedgemoor DC:

Planning application 41/16/00004, Retention of building used as workshop and tyre storage, under existing canopy. Location : 19a (3) Old Pawlett Road, West Huntspill TA9 3RH

The clerk had previously circulated new information amongst members received from Sedgemoor DC regarding waste disposal and lighting at the site – the objections raised by the Parish Council in their previous response. Councillors found the further information satisfactory and resolved to withdraw their objections. Clerk to respond.

b) Any other planning related matters notified to Clerk in advance of the meeting.

None

33. To Receive Reports from Members of Meetings attended as representatives of the Parish Council.

a) M Neale reported on the Costal Cluster meeting held on 1st June and noted poor attendance (only 7). The application for Apex Park was unanimously approved. Two topics to be continued to be discussed at the next meeting were i)–Affordable Housing provision in SDC and ii) – Traffic Management (Highways to attend next meeting to discuss traffic plan for the area)

b) R Winter & W Barnard attended the Chairman's training course run by SALC on 11th June and reported to be an interesting and thought provoking course. A new edition of 'The Good Councillor' booklet will be available in July and distributed to Councillors

34. Financial Matters.

a) The following payments were approved:-

- i. Clerk's salary, chq 841, £307.28
- ii. The Post Office, Clerk's PAYE contributions, chq 842, £76.80
- iii. Clerk's expenses, chq 843, £76.51
- iv. Green Energy Plc, chq 844 (inc £0.29 VAT), £6.07
- v. C Freeman Furniture Ltd, chq 845, £100.00
- vi. SPFA affiliation fee, chq 846, £15.00
- vii. Sedgemoor DC, dog bin installation, chq 847 (inc £21.00 VAT) , £126.00
- viii. Sedgemoor DC, playing field lease, chq 848, £170.00
- ix. W Barnard, reimbursement for land registry enquires, chq 849, £12.00

b) Any other financial matters notified to the Clerk

The clerk reported that Puriton Parish Council had agreed to host the required audit documents on their website on behalf of Pawlett Parish Council for the required period.

35. Roads and Footpaths

a) Land adjoining A38 (Old Main Road to Manor Road)

The clerk reported that she had sent an email, with copies of the documents provided by M Neale to Highways but had yet to hear a response. More information had been sourced by W Barnard re the boundaries with Monmouth Farm Close but the scale was too large to be of practical use. Enquiries will continue

b) Any Other Matters Relating to Roads and Footpaths in the Parish

- i) The hedge on the corner of Guants Road / Pound Road has now been cut back, much improving access

- ii) Lippits Lane. R Winter thanked M Sims for the minute details from 2014 that she had forwarded regarding resurfacing. Clerk to pursue SCC with regard to this matter
- iii) Guants Road. Fly tipping was reported in a gateway. W Barnard confirmed that the gateway belonged to him and that he would deal with the problem
- iv) Vicarage Lane. Fly tipping of tyres was reported
- v) Road markings – Junction of Old Main Road / Manor Road, Pound Road and Chapel Road. Monmouth Farm Close junction. R Winter & M Neale to meet with Highways on 29th June to discuss options
- vi) Pilgrims Way, no parking sign. SDC confirmed that they had erected a sign. However it was unenforceable so relied on the goodwill of residents to abide with request.

36. Parish Council Website

The clerk had prepared an outline of approximate costings and a draft website layout which had been previously circulated amongst members. It was agreed that the clerk should proceed with the purchase of a domain name. The domain name preferred was pawlettparish.org but, if this was taken, the clerk was given the authority to purchase a different suffix such as .org.uk or co.uk. The draft website drawn up by the clerk had been created on wix.com and it was agreed that the clerk should proceed with purchase of hosting on the same to enable her to progress on the construction of the site, building on the draft outlines presented to Members. The site will be available online (password protected at this stage) to enable consultation between Members and Clerk on various aspects of its build as it progresses

37. RLT2 & RLT3 payments held by Sedgemoor District Council – update on Spend Suggestions

W Barnard reported that he had visit the pump track at North Petherton (cost approx £50,000 to install) which was very impressive but appeared to be more suited to open ground (area currently occupied by skate ramps) rather than the confines of the MUGA .Its construction was earthworks, capped with road chippings and reinforced with tarmac on the corners and was approximately 50m x 30m in size. W Barnard to seek quotes for the earthworks

The Chairman reinforced that it is important that any facilities are for use by all ages, therefore the 'outdoor gym' proposals outlined last meeting were more appealing and suggested that this project should be priced up first to see what funds were then available for the bike track.

What ever option were to be followed, their position would be influenced on the outcome of a funding application to EDF by the Pavilion regarding upgrading the MUGA

The strip of land behind the new development has still not been allocated by Sedgemoor but it was reported by the Chairman that when talking to Mr Thorn he had indicated that the Pavilion were happy to maintain it if it were awarded but no definitive plans had been decided upon.

38. Consider needs for the Provision of activities for Older Children

C Clark and M Seabourne reported that there was a strong desire for a youth club amongst teenagers in the parish. When discussed with the Pavilion, it was felt that it could provide a suitable location for meetings and would have storage space available for equipment such as tennis tables etc.

It was agreed that organisation of a youth club would have to be the responsibility of dedicated group of volunteers but if an organising committee could be formed and the project established, then the Parish Council would be able to consider grant applications.

39. Correspondence:

1. Somerset County Council
 - a) SCC listening, Learning, Changing Consultation
2. Sedgemoor District Council
 - a) Affordable Housing Team – following site meeting 27th May
3. Somerset Waste Partnership – monthly briefing, June 2016
4. PSRA grant request

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5. Hinkley Point C – Look Ahead
6. Hinkley Point B – June report
7. Avon & Somerset Police – local neighbourhood team update
8. CPRE, ‘ Somerset Voice’ – Spring/summer newsletter

40. Topics for Future Meetings

- i. Pawlett Village Hall committee – lack of members is reaching concerning levels
- ii. Guants Road sign

41. Date and time of the next meeting

18th July 2016 at 7.00 pm in the Village Hall, Old Main Road, Pawlett

The public and press were requested to leave the meeting because of the confidential nature of the business to be transacted

42. Employment Matters

Clerk’s Salary: Members were informed of, and agreed with, the National Pay Award, backdated to 1st April 2016, following the agreement by the National Joint Council for Local Government Services (NJC) the new salary scales.

Meeting closed at 8.46 pm