

# **PAWLETT PARISH COUNCIL MEETING**

To be held virtually on Zoom on Monday 29<sup>th</sup> June 2020, commencing at 7.00pm

**Please note that due to the current restrictions on meeting in person virtual meetings will be held. Any members of the public wishing to attend should email the Clerk ([clerk.pawlett@gmail.com](mailto:clerk.pawlett@gmail.com)) at least 24 hours prior to the start of the meeting in order to be sent the log in details necessary to join.**

Prior to the start of the formal meeting, time will be allocated to any questions, comments and suggestions raised by members of the public. To assist with any potential technical issues arising from the virtual nature of the meeting, if any members of the public wish to raise any comments or questions the Parish Council requests that these are please emailed to the Clerk at least 24 hours prior to the start of the meeting.

## **AGENDA**

1. To receive any apologies for absence and disclosures of interest
2. County and District Councillor Reports
3. Minutes of the Parish Council Meeting held on 2<sup>nd</sup> and 21<sup>st</sup> March 2020 to be presented and agreed.
4. Any urgent matters arising from the minutes not covered by agenda items below
5. Roads and Footpaths: Any urgent matters concerning Highways or Footpaths
6. For report only:
  - a) Village magazine
  - b) Community land
  - c) Annual Parish Meeting
7. Play area and outdoor gym reopening
8. Consider the Parish Council response to the SCC consultation on forming a Unitary Authority
9. Planning:
  - a) Any urgent matters concerning planning
  - b) For report: planning applications responded to under delegated powers the meeting.
10. Financial Matters.
  - a) To approve Year End Accounts – 2019/20
  - b) For report:
    - i) Payments approved since the last meeting
    - ii) Amounts received
  - c) Consider Statement of Internal Control for year ended 31st March 2020
  - d) Consider Risk Management Report for year ended 31st March 2020
  - e) Consider Asset Register as of March 2020
11. Consider the Internal Auditor's Report
12. Annual Return – approve Section 1, the Annual Governance Statement
13. Annual Return – approve Section 2, the Accounting Statement
14. Confirm that the Parish Council is exempt from a limited assurance review from the financial year 2019-20
15. Date and time of the next meeting – to be confirmed.  
Parish Council documents, including agendas, can be found on the website [www.pawlettparish.org](http://www.pawlettparish.org)