

PAWLETT PARISH COUNCIL

A Meeting of Pawlett Parish Council will be held at the Village Hall, Old Main Road, Pawlett on Monday, 18th April 2016 at 7.00pm.

A G E N D A

Prior to the start of the formal meeting there will be an opportunity for members of the public to speak on any agenda item.

1. **Welcome by Chairman.**
2. **To receive any apologies for absence, disclosures of interest and requests for dispensations.**
3. **Councillor Resignations – Clerk to report**
4. **Co-option to Fill Casual Vacancies**
5. **Minutes of the Parish Council Meeting held on ^{21st} March February 2016 to be presented and signed.** (Copy attached for Members).
6. **Matters Arising:**
 - a) **Painting of the Swings – Update**
 - b) **Repairs to Bus Shelter - Update**
 - c) **Additional Post on Parish Council Land – Update**
 - d) **Chapel Road Development – suggested removal of pathway - Update**
 - e) **Any other matters arising not covered by agenda items below.**
8. **Planning Matters:**
 - a) **Decisions notified by Local Planning Authorities to be recorded.**
Clerk to report.
 - b) **Intensive Pig Farming Units, Sloway Lane - Update**
 - c) **Any other planning related matters notified to Clerk in advance of the Meeting.**
9. **District Councillor's Report.**
10. **County Councillor's Report.**
11. **To Receive Reports from Members of Meetings attended**
13. **Financial Matters.**
 - a) **Approve/confirm payment of creditors.**
 - b) **Consider appointment of Internal Auditor.**
 - c) **Approve Statement of Internal Control for year ended 31st March 2016.**
(Draft attached for Members).
 - d) **Approve Risk Management Report. (Draft attached for Members).**
 - e) **Approve Asset Register as at 31st March 2016. (Draft attached for Members).**
 - f) **Update Bank mandate to add / remove authorised signatories**

- g)** Any other financial matters notified to the Clerk in advance of the Meeting.

14. Review of Insurance Arrangements – Clerk to report

15. Roads and Footpaths.

- a)** Bus Shelter repairs, Old Main Road - Update.
- b)** Land adjoining A38 (Old Main Road to Manor Road) - Update.
- c)** Damaged Surface Water Drain outside 23 Manor Road – Update
- d)** Any other matters relating to roads and footpaths in the Parish.

16. Parish Path Liaison Officer - update

17. Playground Inspections – review report and plan schedule of repairs

18. RLT2 & RLT3 payments held by Sedgemoor District Council

19. Possible Erection of a Wooden Illuminated Cross on the Green for the Easter Period - Update

20. Queen’s 90th Birthday Celebrations, 11th / 12th June – Update

21. Annual Parish Meeting – set date

22. Correspondence – Clerk to report

23. Topics for Future Meetings.

24. Date and time of the next meeting – 16th May 2016 (Annual Parish Council Meeting) at 7.00 pm in the Village Hall, Old Main Road, Pawlett.

Claire Morrison-Jones:

Clerk to the Council – 12th April 2016

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.