

PAWLETT PARISH COUNCIL

The Annual Meeting of Pawlett Parish Council will be held at the Village Hall, Old Main Road, Pawlett on Monday, 16th May 2016 commencing directly after the Annual Parish Meeting which will be held at 7.00pm.

A G E N D A

Prior to the start of the formal meeting there will be an opportunity for members of the public to speak on any agenda item.

1. **Welcome by the Chairman.**
2. **To Appoint a Chairman for the Municipal Year 2016/17.**
3. **To Appoint a Vice Chairman for the Municipal Year 2016/17.**
4. **To receive any apologies for absence and disclosures of interest.**
5. **Agree procedure for consideration of planning matters as a statutory consultee.**
6. **Appoint the Parish Council's Representative on the Village Hall Management Committee.**
7. **Minutes of the Parish Council Meeting held on 18th April 2016 to be presented and signed.** (Copy attached for Members).
8. **Matters Arising:**
 - a) **Painting of the Swings – Update**
 - b) **Repairs to Bus Shelter - Update**
 - c) **Springfield Close, pathway - Update**
 - d) **Any other matters arising not covered by agenda items below.**
9. **District Councillor's Report.**
10. **County Councillor's Report.**
11. **Planning Matters**
 - a) **Applications – Consider Response to the Local Planning Authorities on the following:-**
 - i) **Planning application 41/16/00004**
Retention of building used as workshop and tyre storage, under existing canopy
Location : 19a (3) Old Pawlett Road, West Huntspill TA9 3RH
 - ii) **Planning application 41/16/00006/DRT**
Application for Certificate of Lawfulness for the existing dwelling as built
Location :The House, Keward Farm, River Road, Pawlett TA6 4SE
 - iii) **RLT3 application for Apex Park**
 - b) **Any other planning related matters notified to Clerk in advance of the meeting.**

- 12. To Receive Reports from Members of Meetings attended as representatives of the Parish Council.**
- 13. Consider Insurance quotes for renewal 1st June 2016**
- 14. Consider grant request from Village Hall**
- 15. Financial Matters.**
 - a) Approve payment of creditors.
 - b) To approve Year End Accounts 2015/16
 - c) Approve Risk Management Report
 - d) Any other financial matters notified to the Clerk in advance of the Meeting.
- 16. Consider Internal Auditor's Report**
- 17. Annual Return – approve Section 1, the Annual Governance Statement**
- 18. Annual Return – approve Section 2, the Accounting Statement**
- 19. Roads and Footpaths.**
 - a) Land adjoining A38 (Old Main Road to Manor Road) - Update.
 - b) Speeding and lorry movement concerns raised, A38 near Walpole Farm
 - c) Any other matters relating to roads and footpaths in the Parish.
- 20. Playground Inspections – review report and plan schedule of repairs**
- 21. Consider construction of a Parish Council website**
- 22. RLT2 & RLT3 payments held by Sedgemoor District Council – update on spend suggestions**
- 23. Christmas Tree on the Green – consider base / anchoring system**
- 24. Correspondence – Clerk to report.**
- 25. Topics for Future Meetings.**
- 26. Date and time of the next meeting –20th June 2016 at 7.00 pm in the Village Hall, Old Main Road, Pawlett.**

Claire Morrison-Jones:
Clerk to the Council – 9th May 2016

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.